

<b>Committee Name:</b> HIE Steering Committee	<b>Committee Chair:</b> Jenney Samuelson
<b>Meeting Goals:</b> 1) Welcome 2) Data Governance 3) Tactical Plan Review & Progress Report 4) Consent Implementation Plan Update 5) Provider Survey Review 6) Wrap-Up	<b>Mtg. Facilitator:</b> Emily Richards <b>Mtg. Recorder:</b> Marie Bernier <b>Where:</b> AHS – WSOC
	Conference Room: Cherry C
	<b>Date:</b> June 26, 2019 <b>Time:</b> 10:30am – 12:30pm
<input type="checkbox"/> <b>May contain Confidential/Exempt information</b>	

Attendees ( <b>Present Bold</b> ) <i>Non-Voting Member in Italics</i>			
Name	Title	Name	Title
<b>Jenney Samuelson, Chair</b>	Deputy Commissioner, DVHA	<b>Beth Tanzman</b>	Executive Director, Blueprint for Health
Tracy Dolan	Deputy Commissioner, VDH	Mike Smith	VITL, Vermont’s Health Information Exchange Operator
Tyler Gauthier	OneCare Vermont	<b>Sarah Kinsler</b>	Health Care Project Director, The Green Mountain Care Board
<b>Emma Harrigan</b>	Vermont Association of Hospitals and Health Systems	<b>Andrew Laing</b>	Chief Data Officer, ADS
<b>Linda Leu</b>	Representing a person who engages with the health care system	<b>Emily Richards</b>	Program Director, HIE/HIT
<b>Georgia Maheras</b>	Bi-State Primary Care Association	<b>Naomi Hahr</b>	Program Manager, HIE/HIT
<b>Jimmy Mauro</b>	Blue Cross Blue Shield of Vermont	<b>Marie Bernier</b>	Executive Assistant, HIE/HIT
Simone Rueschemeyer	Executive Director, Vermont Care Network		

Non-Committee Members present			
Name	Title	Name	Title
<b>Liora Alschuler</b>	Project Executive, Lantana	<b>Terry Bequette</b>	Operational Consultant
<b>Jesse Hammond</b>	Public Health Statistics Chief, VDH	<b>Heri Troche</b>	Medicaid Operations Administrator, DVHA, HIE Unit

	<b>Agenda Item</b>	<b>Topic Facilitator</b>	<b>Schedule</b>
I.	Welcome	Richards	10:30 – 10:35
II.	Data Governance	Richards	10:35 – 11:55
III.	Tactical Plan Review & Progress Report	Bequette	10:55 – 11:20
IV.	Consent Implementation Plan Update	Bequette	11:25 – 11:55
V.	Provider Survey Review	Bequette/Troche	11:55 – 12:25
VI.	Wrap Up	Bequette	12:25 – 12:30

	<b>Agenda Topic</b>	<b>Topic Facilitator</b>	<b>NOTES</b> <i>(notes are provided in italics and blue)</i>	<b>Action Items</b>
I.	Welcome	Richards	<i>The Committee was welcomed to the ninth meeting.</i>	
II.	Data Governance	Richards	<ul style="list-style-type: none"> <li>• <i>The group discussed data governance (see presentation <a href="#">here</a>) in reference to the upcoming 2020 HIE Plan; specifically how data governance can be used/reinforced as a tool to enhance data quality throughout the State.</i></li> <li>• <i>A HIE Steering Committee Data Governance Model was proposed based on the Committee’s previous meeting.</i></li> <li>• <i>Discussion followed regarding how data governance should be executed; whether it should be an ad hoc committee, third party vendor or a permanent element of the HIE Steering Committee.</i></li> <li>• <i>Andrew Laing proposed coordinating the Steering Committee’s involvement in the AHS Data Governance Council’s development of an AHS Data Sharing Policy.</i> <ul style="list-style-type: none"> <li>○ <i>The group agreed that involvement makes sense, but they will need to see the scope of the project and the role of the Committee members before determining the best way to support the effort.</i></li> <li>○ <i>The Steering Committee desires to understand the “use case(s)” for the policy and, based on levels of maturity of different data governance efforts, be flexible, in their support of the</i></li> </ul> </li> </ul>	

			<i>development of a culture of data sharing.</i>	
III.	Tactical Plan Review & Progress Update	Bequette	<ul style="list-style-type: none"> <li>• <i>Terry Bequette will take the lead on updating the HIE Plan this year. He needs Committee member input on their activities related to the Tactical Plan to do so.</i></li> <li>• <i>Terry’s overview of the HIE Plan update is posted <a href="#">here</a>.</i></li> <li>• <i>Annually, Committee members are responsible for furthering the goals in the plan. Currently, the related actions are listed in the Tactical Plan. For subsequent years, the Committee will need to determine how best to display the activities that will further HIE goals in the annual period represented by the respective version of the HIE Plan.</i></li> <li>• <i>The group continued a discussion about evaluation current HIE work across partner organizations. In addition to presenting their work to one another, Committee members will provide “next steps” on all relevant action in the 2018-2019 Tactical Plan. Terry will work to prioritize these activities and present them back to the group for review.</i></li> </ul>	
IV.	Consent Implementation Plan Update	Bequette	<ul style="list-style-type: none"> <li>• <i>Act 53 of 2019 calls for DVHA, with support from the HIE Steering Committee, to execute robust stakeholder engagement to educate the public about the state’s consent to share health data policy.</i></li> <li>• <i>Terry Bequette presented milestones of the Implementation Plan - stakeholder engagement work plan, development of mechanisms to support Opt-Out and an evaluation methodology.</i></li> <li>• <i>Terry also explained the concept of “meaningful consent” which takes a more patient-centered approach to ensuring that individuals understand how consent impacts them personally.</i></li> </ul>	

			<ul style="list-style-type: none"> <li>• <i>The group discussed how best to convey the message and achieve meaningful consent, and then how to evaluate that the message has been absorbed. Many agreed that the message placement that is meaningful to the recipient is essential, as is ensuring the message is conveyed many times over. The group also discussed the diversity of perspectives the public may have, and the challenges of meeting people where they are when the audience is so large and diverse.</i></li> <li>• <i>The Committee discussed the means for conveying consent preferences – currently the only option is to share this information through a participating health care organization who can then report to VITL. However, VITL and partners are exploring more user-friendly options, which will be presented back to the Committee for review.</i></li> </ul>	
V.	Provider Survey Review	Bequette	<ul style="list-style-type: none"> <li>• <i>A brief background of the State Medicaid HIT Plan (SMHP) was given. The plan includes five sections – it’s a very prescriptive plan. One of those sections needs to include a Provider Survey. We need to maximize the efforts of the providers and then use the SMHP to inform the HIT Roadmap. The survey (seen <a href="#">here</a>) was presented by DVHA staff person Heri Troche. Heri reviewed the questions included in the survey related to the SMHP and presented additional questions intended to inform the development of the HIT Roadmaps.</i></li> <li>• <i>The survey, which was created with the online tool Survey123.com, will be live from July 9, 2019 through mid-July. It will be analyzed for both content and geographical locations that can be tracked through mapping.</i></li> <li>• <i>The group was asked to review the survey and provide feedback. They were also asked to help spread the word</i></li> </ul>	The group was asked to provide any additional feedback by Monday, July 1 <sup>st</sup> .

			<p><i>about the survey to maximize the response rate from providers. The following feedback was provided from Committee members:</i></p> <ul style="list-style-type: none"> <li><i>Reformat the section of email communication section to include check boxes</i></li> <li><i>The line: "Hospital-owned Federally Qualified Health Center" should read "Federally Qualified Health Center owned hospital"</i></li> <li><i>The survey needs to simply communicate that the policy has changed.</i></li> <li><i>Include the percentage of completeness.</i></li> <li><i>Not all provider types have NPI's so that cannot be made mandatory</i></li> <li><i>Move the demographics to the end</i></li> <li><i>Include who is answering from the practice, i.e. "identify the responder"</i></li> <li><i>Reframe the "special note" so it reads more clearly</i></li> <li><i>Collect information that pertains to current consent collection processes and future collection processes</i></li> </ul>	
VI.	Wrap-Up	Bequette	<i>The next committee meeting is July 10, 2019.</i>	

<b>Motion</b>	<b>Second</b>	<b>Passed</b>	<b>Failed</b>
No motions were made during this meeting.			