

Committee Name: HIE Steering Committee	Committee Chair: Jenney Samuelson
Meeting Goals: 1) Welcome 2) Update: Provider Survey 3) Update: Lantana Stakeholder Engagement Activities 4) HIE Governance Model 5) HIE Governance, cont.: Setting the Stage 6) Wrap-Up	Mtg. Facilitator: Terry Bequette Mtg. Recorder: Marie Bernier Where: AHS – WSOC
	Conference Rm: Cherry B Conference Rm/Call in Code:
	Date: August 21, 2019 Time: 10:30am – 12:30pm
<input type="checkbox"/> May contain Confidential/Exempt information	Skype Meeting Information:

Attendees (Present Bold) <i>Non-Voting Member in Italics</i>			
Name	Title	Name	Title
Jenney Samuelson, Chair	Deputy Commissioner, DVHA	Beth Tanzman	Executive Director, Blueprint for Health
Tracy Dolan	Deputy Commissioner, AHS		
Tyler Gauthier	OneCare Vermont	<i>Mike Smith</i>	<i>VITL, Vermont's Health Information Exchange Operator</i>
Emma Harrigan	Vermont Association of Hospitals and Health Systems	Sarah Kinsler	<i>Health Care Project Director, The Green Mountain Care Board</i>
Linda Leu	Representing a person who engages with the health care system	<i>Andrew Laing</i>	<i>Chief Data Officer, ADS</i>
Georgia Maheras	Bi-State Primary Care Association	<i>Emily Richards</i>	<i>Program Director, HIE/HIT</i>
Jimmy Mauro	Blue Cross Blue Shield of Vermont	Naomi Hahr	<i>Program Manager, HIE/HIT</i>
Simone Rueschemeyer	Executive Director, Vermont Care Network	Marie Bernier	<i>Executive Assistant, HIE/HIT</i>

Non-Committee Members present			
Name	Title	Name	Title
Liora Alschuler	Project Executive, Lantana	Amerin Aborjaily	Staff Attorney, GMCB
Terry Bequette	Independent Consultant, Lantana	Maurine Gilbert	Community Quality Improvement Facilitator, Blueprint
Carolyn Stone	Director of Operations, VITL	Richard Terricciano	Enterprise Architect, DVHA

	Agenda Item	Topic Facilitator	Schedule
I.	Welcome	Hahr	10:30 – 10:40
II.	Update: Provider Survey	Bequette	10:40 – 10:50
III.	Update: Lantana Stakeholder Engagement Activities	Lantana	10:50 – 11:00
IV.	HIE Governance Model	Bequette	11:00 – 11:50
V.	HIE Governance, cont.: Setting the Stage	Bequette	12:00 – 12:25
VI.	Wrap Up	Hahr	12:25 – 12:30

	Agenda Topic	Topic Facilitator	NOTES <i>(notes are provided in italics and blue)</i>	Action Items
I.	Welcome	Naomi Hahr	<i>Naomi welcomed the group to the thirteenth meeting.</i>	
II.	Update: Provider Survey	Terry Bequette	<i>Terry gave a brief recap of the provider survey. The survey was closed on August 19, 2019. We received 291 responses, which was just under our goal 300, more survey results can be seen here.</i>	
III.	Update: Lantana Stakeholder Engagement Activities	Alschuler	<i>The group was not able to engage in this topic as planned, but Lantana is scheduled to update the group in the upcoming meeting.</i>	
IV.	HIE Governance Model	Bequette	<i>A proposed Governance Model was presented to the group in reference to the upcoming 2020 HIE Strategic Plan. The Governance Model focuses on key parties/relationships that should be represented on the Steering Committee in order to further the State's HIE goals. Discussion followed regarding combining the information presented in the proposed Governance Model with the information depicted in the straw model (diagrams seen here on pages 6 & 8) together. By consensus, the group would to see a Governance Model included in the 2020 HIE Strategic Plan. The proposed Model will be revised and then once again presented to the Committee for a vote at a future meeting.</i>	
V.	HIE Governance, cont.: Setting the Stage	Bequette	<i>In connection with the Governance Model discussion above, the focus of the conversation shifted from key parties/relationships to Committee membership, Bylaws, and sub-committees.</i>	

			<p><u>Membership:</u> Do we want a health care provider on the Committee? Do we want more technical involvement?</p> <p><u>Bylaws:</u> Amend the Charter to remove reference to Bylaws. Charter will be presented to the Committee for a vote at a future meeting.</p> <p><u>Committees:</u> Sub-committees, or standing committees? One benefit to ad-hoc is it increases the level of involvement. Discussion followed regarding comprising sub-committees of the following three (possibly four) main areas of focus:</p> <ol style="list-style-type: none"> 1. Consent 2. Connectivity Criteria 3. Interfaces (this one could be annual) 4. Technology/Strategy <p>Suggested guidelines of the Sub-Committees:</p> <ul style="list-style-type: none"> • Support the overall HIE strategy/goals • Be charge specific • Time bound • Arise as needed based on current workflows • Have a lead facilitator that reports to the larger group <p><u>Additional Discussion:</u> in continuing the subcommittee conversation, the group contemplated the need for a financing & sustainability subcommittee. The topic of financing & sustainability was identified as an important topic for the larger group, and we will continue the conversation in future meetings.</p>	
VI.	Wrap-Up	Hahr	The next meeting is September 4, 2019	

Motion	Second	Passed	Failed
No motions were made during this meeting.			